



Preparing Career Ready Graduates

Purchasing Services

Edward Collins, Executive Director
4498 N. Brawley Ave. Fresno, CA 93722
Ph. (559) 457-3588 Fax (559) 457-6040

BOARD OF EDUCATION

Keshia Thomas, President
Valerie F. Davis, Clerk
Claudia Cazares
Genoveva Islas
Elizabeth Jonasson Rosas
Carol Mills, J.D.
Major Terry Slatik USMC (Retired)

SUPERINTENDENT

Robert G. Nelson, Ed.D.

August 14, 2020

ADDENDUM No. 2
Bid 21-06
USDA COMMODITY PREPARED FOOD PRODUCTS

NOTICE TO ALL BIDDERS

This Addendum is attached to and made a part of the above entitled specifications for Fresno Unified School District with a scheduled bid opening on Wednesday, August 19, 2020 prior to 2:01 PM. All changes and/or clarifications will appear in **bold** type and deletions will be struck out in revised sentences.

Incorporate the following into your bid response.

I. REPLACE BID DOCUMENT AND ADDENDUM ON BID OPPORTUNITIES

Change: Replacement of bid document and Addendum 1 on Bid Opportunities.

Bid package and Addendum No. 1 are revised to include fillable responses for electronic signature and fillable responses for all bid forms requiring submittal with bid response. Download from Fresno Unified Purchasing Web Site Bid Opportunities to. Bidders should re-visit the Bid Opportunities website to ensure they have the latest versions.

II. REFERENCE: PAGE 19, CONTRACT TERM AND PRICING

Change: Contract dates changed to align with USDA Food and Nutrition Service Processor Material Prices.

8. CONTRACT TERM AND PRICING

The anticipated initial term of this contract will begin on October 12, 2020 through June 30, 2021 and option to extend the contract for two (2) one (1) year periods, subject to approval by both parties in writing ninety (90) day prior to contract renewal date. Factors that would influence the District in exercising this option would be satisfactory measurement of local market conditions, satisfactory service being rendered by contract holder, and the amount of any increase in price and other appropriate factors.

Bid prices that are subject to increase/decrease for each renewal period, based on factors such as USDA Food and Nutrition Service Processor Material Prices.

ADDENDUM No. 2 (Continued)
Bid #21-06
USDA Commodity Prepared Food Products

II. REFERENCE: PAGE 19, CONTRACT TERM AND PRICING (continued)

Change: Contract dates changed to align with CDE price lists rate adjustments. Changes are noted in bold.

The successful Vendor(s) must notify the district in writing of price changes ninety (90) days prior to the contract renewal date. An explanation citing the rationale for price increase must be included in such correspondence and supporting documentation justifying the reason for price increase. The District reserves the right to reject said price changes and cancel remaining balance of contract, if in the best interest of the District. Bid price increases will require approval from the Executive Director of Purchasing.

In the event the selected vendor does not intend to renew the contract, the vendor must provide written notification ninety (90) calendar days before anniversary date. In the event, proposed price increases are not accepted, and vendor chooses to not renew contract, the vendor shall provide written notification ninety (90) calendar days starting on date negotiations cease.

III. REFERENCE: PAGE 1, PRE-PROPOSAL SIGN-IN SHEET ADDENDUM No. 1

Correction. Revised Pre-bid Sign-In Sheet to correct Core Group representing Jennie-O Turkey Store.

Attached is the revised Pre-Bid Conference Attendance Sheet via Skype for the mandatory pre-bid conference held on August 7, 2020 at 10:00 AM correcting company listing to include Jennie-O Turkey Store. Only vendors attending the mandatory pre-bid meeting will be eligible to submit a bid.

IV. REFERENCE: VENDOR BID QUESTIONS:

Incorporate: Add responses to bid requirements

Q1: Section 20, Pages 25-26, Delivery Requirements and Location. Will double stacked pallets be excepted?

A1: Yes, double stacked pallets will be excepted as long as each individual pallet meets the 48" High by 48" Long X 40" Wide requirement.

Q2: How do we get our electronic tracking system approved?

A2: The basis of an acceptable tracking system will allow District staff to see at any given point the pounds allocated, pounds shipped and pounds remaining. Tracking system will be approved upon award of successful vendors.

Q3: Questionnaire, #4, page 47. Are you looking for the last three years of food safety audits and inspection reports by agencies listed? If so, only the agencies that pertain to us?

A3: We only need the agencies that pertain to your firm.

Q4: We have a rectangular 3" x 5" pepperoni pizza that is IW that we would be interested in submitting but would like to confirm that this would fit in the current tray being utilized by the District. Is there a way to confirm that this pizza would fit?

A4: There isn't enough time to test products prior to bid opening date. This item will need to follow the evaluation process for alternate products per Section 23, Page 27 ALTERNATE PRODUCTS including submittal of samples.

ADDENDUM No. 2 (Continued)
Bid #21-06
USDA Commodity Prepared Food Products

IV. REFERENCE: VENDOR BID QUESTIONS (continued)

Incorporate: Add responses to bid requirements

Q5: From Page 18, Technology & Reports: What do you mean by “online ordering”? We are a current vendor and you normally just email the Purchase Orders. Is this what you mean?

A5: Yes, we consider for the purpose of this bid “online ordering” to encompass submitting orders by email or if vendor has a dedicated web page for District to place orders. In addition, ability to provide reports on Excel format.

Q6: From page 19, #7: Minimum orders. We have a two-pallet minimum and have not had any issues with Fresno Unified. Can we state this on the bid submission without being rejected?

A6: Yes. The District shall commit to a minimum order quantity of two-pallets. Orders less than two-pallets may be billed an additional processing/shipping fee.

Q7: If vendors are unable to bid on any items, can they still submit new items on the bid proposal for Fresno Unified to consider?

A7: No, we are only accepting items listed on the bid Price Sheet.

Q8: If Fresno Unified is not accepting new commodities at this time, how can the vendor offer new commodity items for Fresno Unified to consider for school year 20/21?

A8: District is always interested in introducing new products to our students. Vendors can schedule time to provide product samples to the Food Services Director for future consideration.

Q9: If we decide to pass on this bid opportunity, can we just send back the No Bid form via email to you? If so, do we send back the entire bid document, or do we just send back the Vendor Registration Form and mark as “No Bid.”

A9: Vendor may write on the Vendor Registration Form “No Bid” and return to Fresno Unified via email to Barbara.Stewart@fresnounified.org or submit in enclosed envelope identifying the bid prior to bid opening.

Q10: Does Page #5, Signature Page, need to be sent in with the bid or do the first five pages need to be sent back or does the entire addendum need to be returned?

A10: District prefers to have vendor submit all the addendum pages (example addendum no.1 has 5 pages with page 5 requiring signature acknowledgment).

Q11: On the References Sheet do we need to fill in the Required number of deliveries per week?

A11: No, see attached revised Reference Sheet removing number of deliveries.

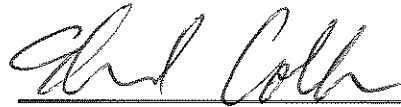
ADDENDUM No. 2 (Continued)
Bid #21-06
USDA Commodity Prepared Food Products

Instructions:

- Entire addendum may be downloaded from District Purchasing Web Site, under "Bid Opportunities".
<https://www.fresnou.org/dept/purchasing/Pages/Bid-Information.aspx>

Acknowledge receipt and understanding of this addendum in designated area and submit with Bid Form.

Firm



Edward Collins, Director of Purchasing

Authorized Signature



REVISED – ADDENDUM #2

Mandatory Pre-Bid Conference via SKYPE Sign-In Sheet

Bid # 21-06 – USDA Commodity Prepared Food Products

Friday, August 7th, 2020 at 10:00 A.M.

BARBARA STEWART

ANGELINA OROZCO

Buyer II

Buyer I

Vendor Sign In - SKYPE

Company	Company
AFFINITY FOODS	FRESH INNOVATIONS OF CA, LLC
ALBIE'S FOODS, INC.	GOLD STAR FOODS
ASIAN FOOD SOLUTIONS	HIGH LINER FOODS
ASSOCIATES OF FOOD SERVICES & SALES	IDAHOAN FOODS
BAKE CRAFTERS FOOD CO.	INTEGRATED FOOD SERVICE
BASIC AMERICAN FOODS	J.M. SMUCKERS CO.
BONGARDS CREAMERY	J.T.M. PROVISIONS CO., INC.
BROOKWOOD FARMS, INC.	KEY IMPACT
BUENA VISTA FOOD PRODUCTS, INC.	KRAFT HEINZ NORTH AMERICA
CARGILL KITCHEN SOLUTIONS	LAND O' LAKES, INC.
CARGILL MEATS	LONG LEGACY BROKERAGE
COMIDA VIDA, INC.	M.C.I. FOODS, INC.
CONAGRA FOOD SERVICE	MAID-RITE SPECIALTY FOODS
CORE GROUP – JENNIE -O TURKEY STORE	MCCAIN FOODS
DEL MONTE FOODS, INC.	MICHAEL B'S FOOD PRODUCTS
DON LEE FARMS	MICHAEL FOODS, INC.



ES FOODS	NARDONE BROTHERS BAKING CO.
PETERSON FARMS	PILGRIM'S PRIDE CORP /GOLDKIST
RED GOLD, LLC	SUPERIOR FOODS
RICH CHICKS, LLC	TABATCHNICK FINE FOODS
ROSE & SHORE MEAT CO., INC.	TOOLS FOR SCHOOLS/GOOD SOURCE SOLUTIONS
S.A. PIAZZA & ASSOC., LLC	TRIDENT SEAFOODS
SCHWAN'S FOOD SERVICE	TYSON PREPARED FOODS, INC.
SHADY BROOK FARM	VELMAR FOOD SERVICES/ARIZONA GOLD
SUNNY FRESH	WAWONA FROZEN FOODS
SUNOPTA	YANGS 5 TH TASTE/OUT OF THE SHELL, LLC
FRESNO UNIFIED SCHOOL DISTRICT:	
ED COLLINS, EXECUTIVE DIRECTOR OF PURCHASING	
AMANDA HARVEY, ACTING FOOD SERVICES DIRECTOR	
ANN LOORZ, PURCHASING MANAGER	
BARBARA STEWART, BUYER II, FOOD SERVICES	
ANGELINA OROZCO, BUYER I, FOOD SERVICES	
RICHARD OJEDA, PURCHASING TECH., FOOD SERVICES	

FRESNO UNIFIED SCHOOL DISTRICT
BID #21-06 USDA COMMODITY PROCESSED FOOD PRODUCTS
REFERENCES

PLEASE SUBMIT THREE (3) SCHOOL DISTRICT WITH DELIVERIES FOR WHICH YOUR COMPANY HAS SUCCESSFULLY PERFORMED COMPARABLE SERVICES REQUIRED HEREIN.

Reference #1

School District	
Contact Person & Title	
Telephone Number	

Reference #2

School District	
Contact Person & Title	
Telephone Number	

Reference #3

School District	
Contact Person & Title	
Telephone Number	