



*Preparing Career Ready Graduates*

**Purchasing Services**

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May 11, 2020

ADDENDUM No. 1  
Bid 20-28  
Ready to Serve Pizza

NOTICE TO ALL BIDDERS

This Addendum is attached to and made a part of the above entitled specifications for Fresno Unified School District with a scheduled bid opening on May 29, 2020 prior to 2:01 P.M. All changes and/or clarifications will appear in **bold** type and deletions will be struck out in revised sentences.

Incorporate the following into your bid response.

**I. REFERENCE: PGS. 1 & 3 – NOTICE TO BIDDERS, TENTATIVE BID TIMELINE**

*Change bid opening date to May 29, 2020.*

BIDS will be received prior to 2:01 PM, on Thursday, May 14 29, 2020 in the Purchasing Department of Fresno Unified School District, 4498 N. Brawley Avenue, Fresno CA 93722. Responses shall be sealed, prominently marked with the BID Number, BID title, BID due time/date and name of company. **BID pricing will be read out loud following receipt of bid responses.** BIDS received later than the designated time and date will not be accepted. Facsimile (FAX) or e-mailed copies of submittals will not be accepted.

**II. REFERENCE: PG. 1, NOTICE TO VENDORS- PRE-BID ATTENDANCE SHEET**

*Add: Incorporate Attendance Pre-bid Sheet.*

Attached is the Pre-Bid Conference Attendance Sheet via SKYPE for the mandatory pre-bid conference held on May 4, 2020, 9:00AM at 4498 N Brawley Ave, Fresno Ca 93722. Only vendors that attended will be eligible for award of this bid.

**III. REFERENCE: Page 1 – NOTICE TO VENDORS.**

*Change: Replace Notice to Vendors.*

Replace Notice to Vendors page 1 with the attached revised. Changes are noted in bold text. Changes include number of site servicing and low bid to include pass/fail evaluation criteria.

ADDENDUM No. 1(continued)  
Bid 20-28, Ready to Serve Pizza

**IV. REFERENCE: PG. 19, SPECIAL CONDITIONS - SAMPLES**

*Change: Revise samples submittal time to 7-calendar days.*

20. SAMPLES

Samples, CN Label (when applicable), Nutrition Analysis Sheet, Product Specification Sheet and Product Formulation Statement may be requested before award is made. Each item shall be properly identified as to vendor, BID number and line item number and must be provided within ~~five (5) working~~ **seven (7) calendar** days from date of request.

**V. REFERENCE: PRE-BID QUESTIONS AND ANSWERS**

*Add: Incorporate responses below into bid proposal.*

Q-1 Will the District conduct facility inspections as requirement of award?

A-1 The District reserves the right to inspect facilities at any time prior or post award. However, District intends not to inspect facilities prior to award of this bid.

Q-2 Will District require Fingerprinting for services provided in the bid?

A-2 The District will not require fingerprinting and the Student Safety Declaration is not required to be submitted with this bid.

Q-3 Will servicing of this contract start July 1?

A-3 The Contract will be effective upon Board approval of the bid. New anticipated award date is August 12, 2020.

**VI. REFERENCE: PAGE 11, METHOD OF AWARD 6B – TASTE TESTING.**

*VII. Add: Add sentence in bold to paragraph below which appears in the evaluation criteria matrix on page 12 of Special Conditions.*

B. EVALUATION CRITERIA -

Taste Testing - Vendor will receive pass fail score. Vendor's pizzas will be taste tested by committee and/or students for input to maximize student meal participation. **Only the low bid Vendor's pizza will be tested for pass/fail score. If low bid Vendor does not pass, then District will move on to the second low bid Vendor and so on until a Vendor receives a passing score.**

Acknowledge receipt and understanding of this addendum in designated area and submit with Bid Form.

\_\_\_\_\_  
Firm

\_\_\_\_\_  
Authorized Signature



\_\_\_\_\_  
Edward Collins  
Executive Director of Purchasing

FRESNO UNIFIED SCHOOL DISTRICT  
NOTICE TO VENDORS  
BID # 20-28  
READY TO SERVE PIZZA

Notice is hereby given that Fresno Unified School District (DISTRICT) will receive sealed Bids for BID 20-28, Ready to Serve Pizza for a one-year period with two one-year optional renewals. Delivery will be to District school sites and other District sites consisting of **27** locations. **Bids** must be submitted in the format specified herein.

Vendors interested in responding to this BID must attend the MANDATORY Pre-Bid conference at 9:00 AM, on Monday, May 4, 2020 at the District Purchasing Office located at 4498 North Brawley Ave., Fresno, CA 93722. Alternatively, Vendors may attend the Pre-Bid conference via SKYPE by RSVP to [esther.moultrie@fresnounified.org](mailto:esther.moultrie@fresnounified.org) (include BID No., & title in subject). Alternatively, Vendors may attend the Pre-Bid conference via SKYPE by RSVP to [esther.moultrie@fresnounified.org](mailto:esther.moultrie@fresnounified.org) (include BID no., & title in subject).

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**Award will be to the most responsible and responsive bidder with the lowest “accumulated price”, and pass all the Evaluation Criteria set forth in the BID, Article 6 B.**

Each **BID** shall be accompanied by a certified check, cashier’s check, or a bidder’s bond in an amount of 10% of Vender’s annual accumulated price not to exceed five thousand dollars (\$5,000) made payable to Fresno Unified School District. Failure of any **BID** to be accompanied by Bid Security in the form and in the amount required shall render such BID to be non-responsive and rejected by the District. Certified check, cashier’s check, or the bidder’s bond will be returned upon the earliest of Board award or 90-calendar days of BID due date.

Fresno Unified School District reserves the right to accept or reject any or all **BIDS** or any combination thereof and to waive any informality or irregularity in the bidding process.

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To view and download a copy of this BID, go to <https://www.fresnounified.org/dept/purchasing/> (Bid Opportunities) or a copy can be obtained from DISTRICT Purchasing Department. Refer any questions to Esther Moultrie at (559) 457-6280.

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